



Serving on Groups That Make Decisions: A Guide for Families Section 3: Processes Groups Use

Presented by:

Kristi Wees MsChem
Mountain States Regional
Genetics Network



www.servingongroups.org

Section 3:

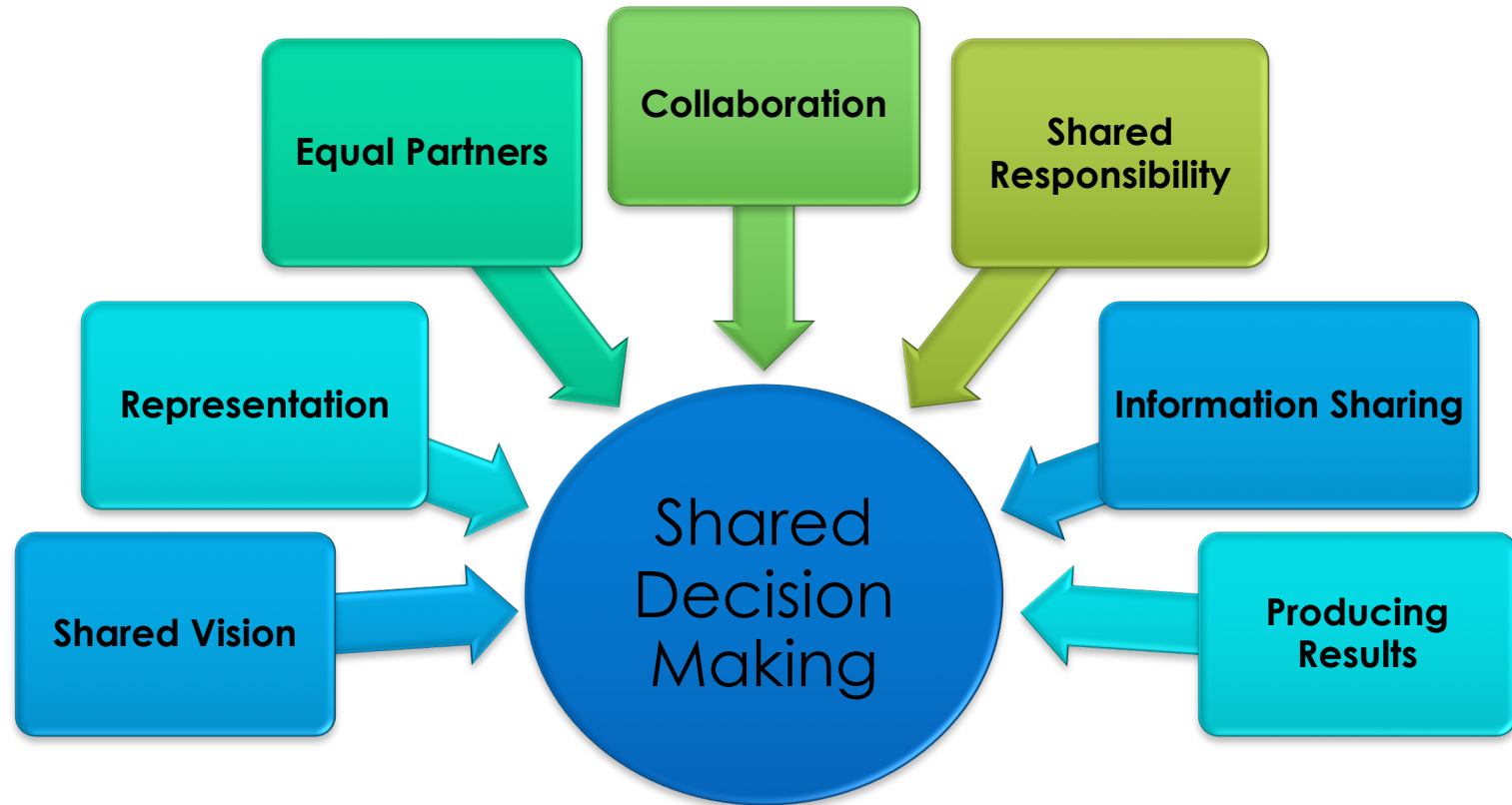
Processes Groups Use

Questions

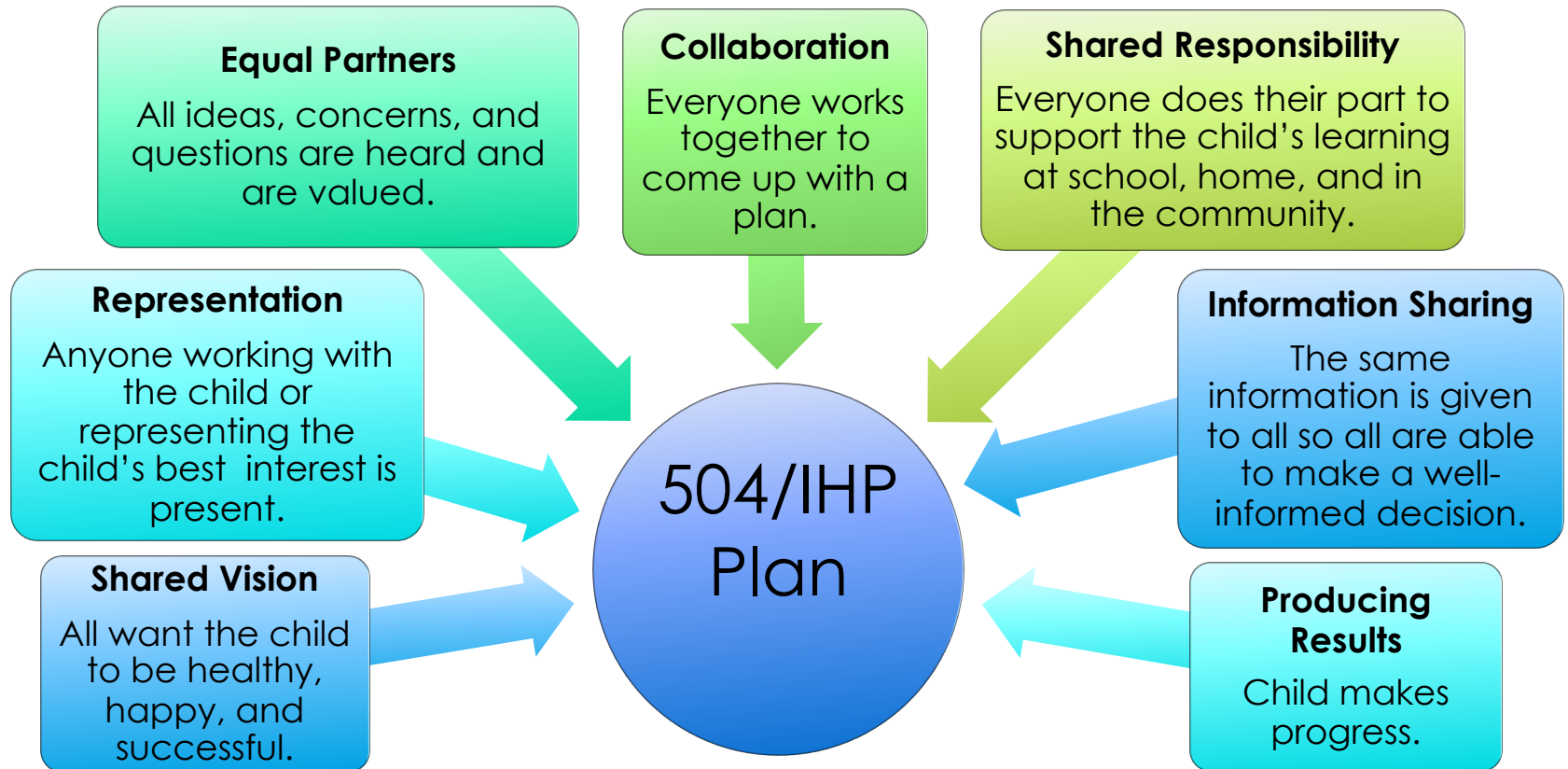
- What are the principles that guide group practices?
- What are important processes groups use?



Guiding Principles of Shared Decision-Making



Guiding Principles Example



Helpful Reminders:

Start with the end in mind

- Focus on Outcomes



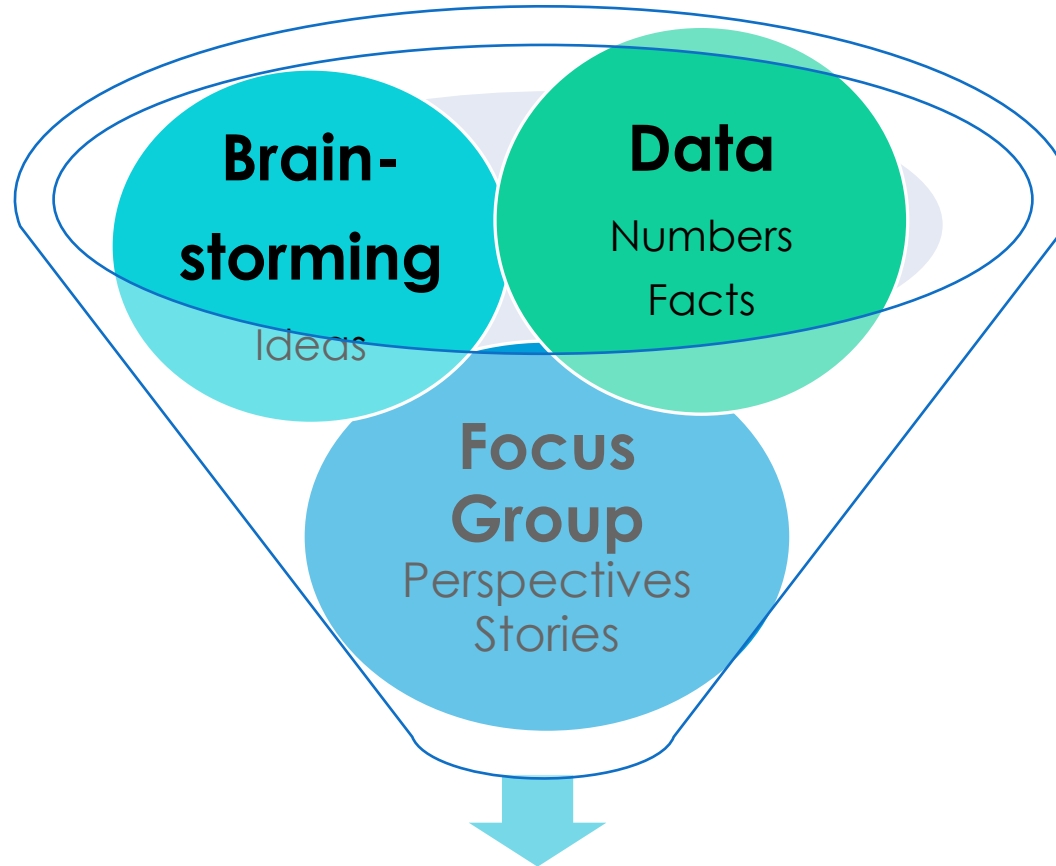
Work towards positive results

- 👍 = Celebrate and publicize the success
- 🗑️ = Go back and make adjustments

Processes Groups Use



1. Information Gathering



Prioritize Issues

2. Goal Setting

What does the group want to see happen?

Helpful Tools to Set Direction

- Vision Statement
- Mission Statement
- S.M.A.R.T. Goals

Specific
Measurable
Attainable
Realistic
Timely



3. Planning

Who will do what, by when and in what order?

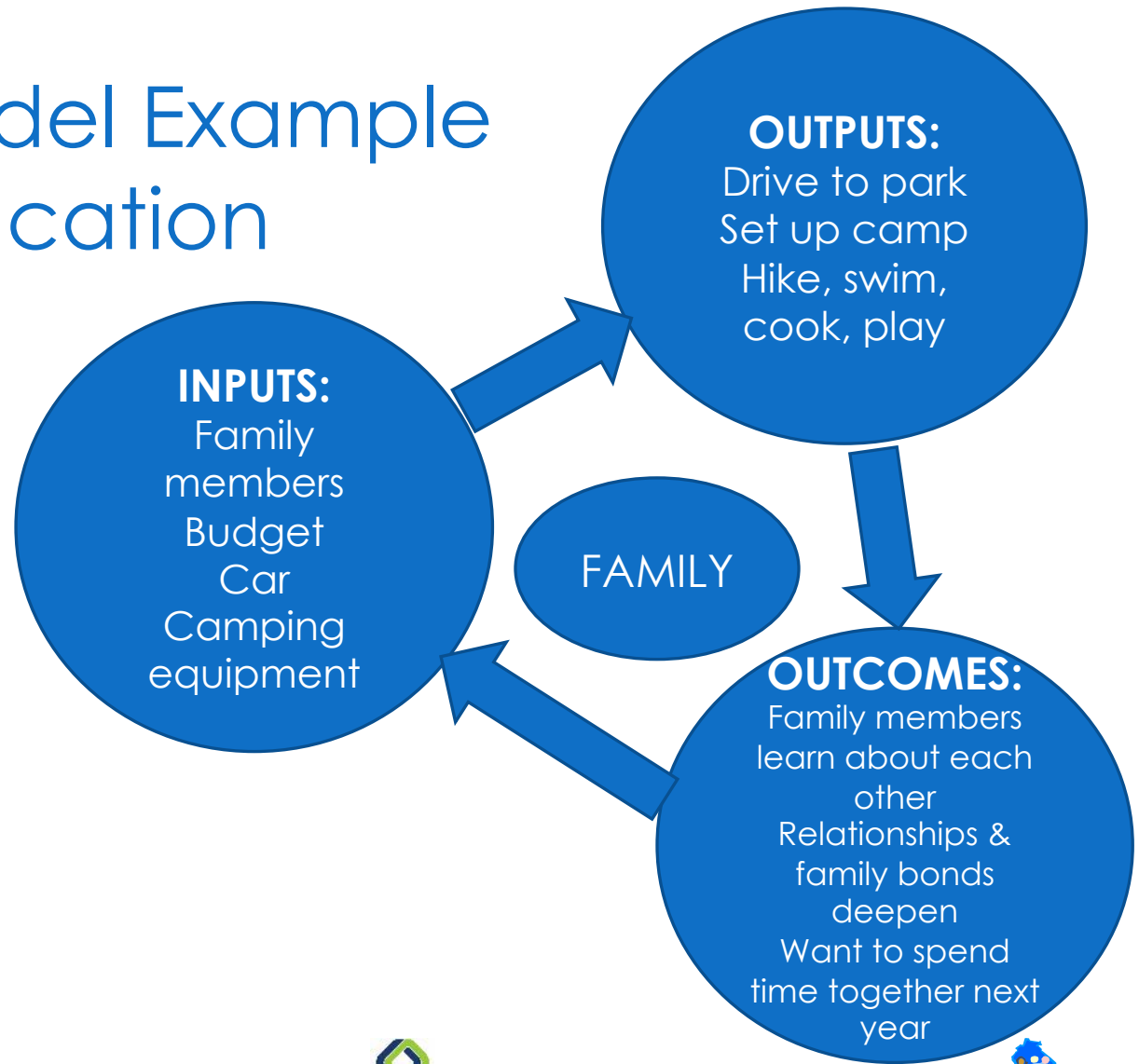
Helpful Tools to Reach Goals

- Action Plan
 - Logic Models
 - Schedules
 - Strategy Charts

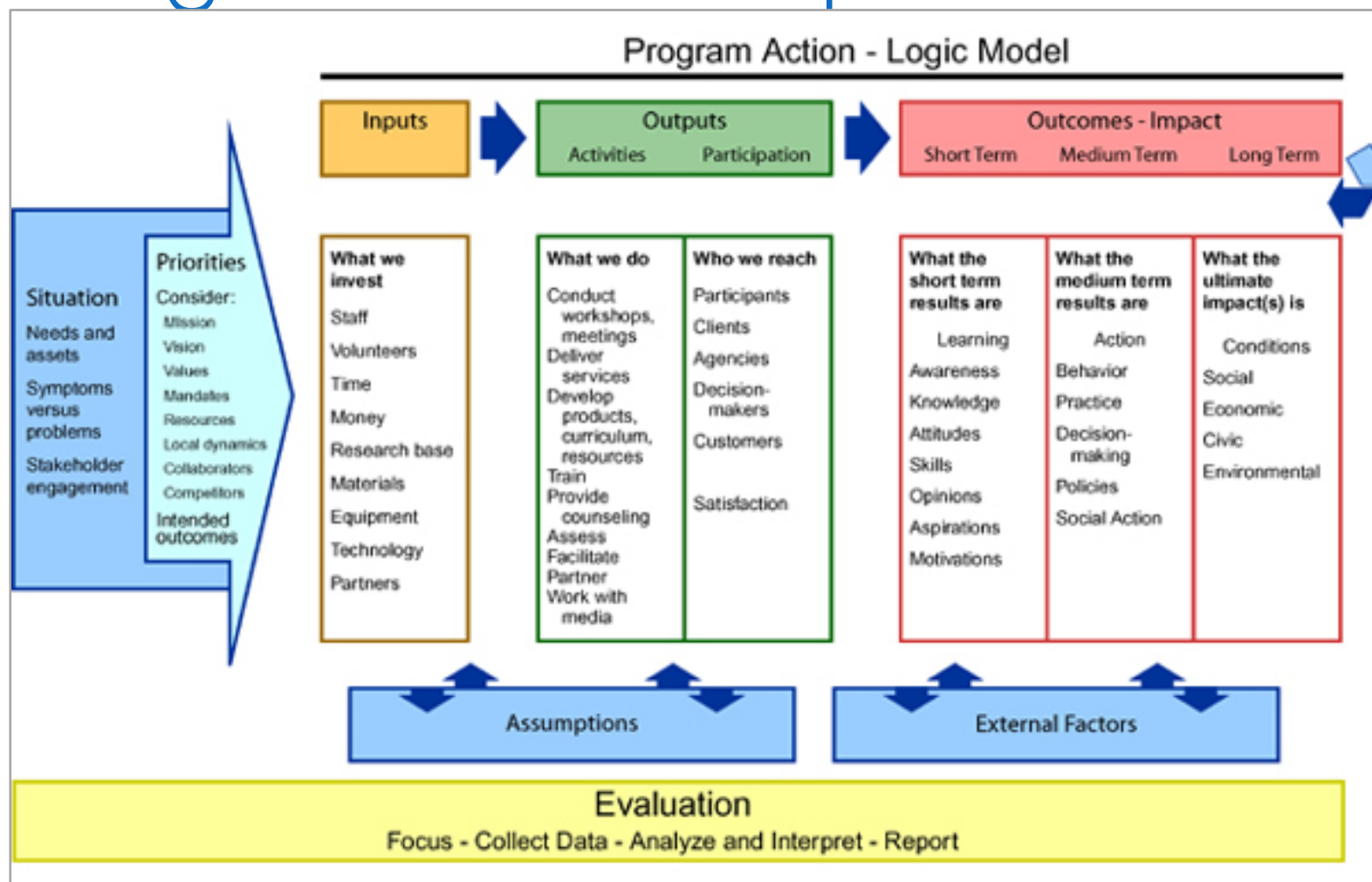


Logic Model Example

Family Vacation



Logic Model Example



4. Collaboration

Members working together toward a common goal.

Helpful Tools:

- Agreed Upon Expectations
- On-going Communication and Networking
- Neutral Facilitator
- Meaningful Activities
- Focused Training and Technical Assistance



4. Collaboration



4. Collaboration



- More Involvement
- Better Relationships
- Greater Commitment
- Better Communication

5. Evaluation

- New information is compared to previously collected information
- Helpful Types of Evaluation



6. Process for Reaching Agreement

Voting

- Robert's Rules of Order
 - A structured process
 - Making and Passing Motions

Consensus

- Discussion continues until all mutually agree
- Every member shares
- Key is compromise



Tips to Help YOU Personally be Effective

- Organize your information
- Keep in mind the group's goals
- List priorities
- Keep track of where others stand on decisions
- Ask the leader to explain member roles
- Check in with your family-led organization on an ongoing basis
- Take notes
- Write down the results of your activities



Section 3 Resources

The Official Robert's Rules of Order website

4

Understanding Group Processes

http://leadership.uoregon.edu/resources/exercises_tips/skills/understanding_group_process

Logic Models

<http://www.uwex.edu/ces/pdande/evaluation/evallogicmodel.html>

Vision Statements

<http://mystrategicplan.com/resources/topic/vision-statements//>

Mission Statements

<http://www.missionstatements.com/>

Leading by Convening

<http://www.ideapartnership.org/documents/NovUploads/Leading%20by%20Convening%20508.pdf>

